

PUBLIC REMOTE PARTICIPATION PROCEDURE

For this meeting, members of the public who wish to participate in the meeting may do so in the following manner:

1. On the meeting date and time, turn to Foxboro Cable Government Station to simply watch the meeting.
2. To participate in the meeting, we recommend downloading the zoom app before the meeting. (This may not be necessary because you can click the link below but we have found that this makes logging in to the meeting easier.)
3. Join the Zoom Meeting at 7:00pm.

- Using your computer or smart phone go to the Town of Medway Calendar - <https://medwayma.gov/events/> use calendar to locate the meeting

Click the Conservation Meeting listed to pull up posting

Click Agenda and use agenda to click into the zoom meeting

- The site can be a little tricky so if it doesn't work the first time, try again. Try copying and pasting the link into a google chrome browser if internet explorer or another browser doesn't work for you.
- Using "connecting to video and audio through the computer" has been the easiest method. So make sure your computer's video/audio is on.
- If you cannot hear, you may need to phone in by calling the NY number listed in the Agenda.
- Everyone will be placed on mute at the beginning of the meeting as you sign in but you should be able to hear. We will unmute you when we reach the public question and answer portion of our meeting.

5. The standard procedure for a public hearing is a presentation by the applicant's representative; questions and comments by the Conservation

Commission and Manager; then opening questions and comments to the abutters. Please be patient and wait for your turn to participate.

6. If there are no additional questions by the Conservation Commission or Agent, the hearing would typically close; however, to ensure adequate opportunity for public participation, those specific hearings will be continued until the next meeting. This will be announced.

You will have until the next meeting to provide your comments and questions before the Commission closes the hearing and makes a decision.